

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COUNTY COURTROOM, SUITE 203
August 14, 2023
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Cude: Call to order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Tracy Barrera: Discuss and/or take appropriate action on the Presentation of the Atascosa County 2022 Audit Report by Robert Carter with Leal and Carter, P.C. Take action to accept 2022 Audit Report and enter into the county minutes.
Robert Carter
5. Judge Cude: Discuss and/or take appropriate action concerning approving the presentation of the Atascosa County Local Match
Veronica Sanchez: commitment/requirement for Camino Real Community Services for FY
Camino Real 2024.
6. Judge Cude: Discuss and/or take appropriate action concerning approving the selection of the project to upsize the Atascosa River Crossing on River
Walt Rakowitz Oaks Drive for the CDBG-MIT MOD Grant with Rakowitz Engineering.
Bradley Koether

7. Justice of the Peace4:
Russell Prasifka: Discuss and/or take appropriate action concerning the purchase of one (1) security metal detecting wand to be taken out of J.P Courthouse Security Fund 2023. Not to exceed \$150.00. Line item 034-300-320.
8. Janice Ruple: Discuss and/or take appropriate action concerning ordering the election for the November 7, 2023, Constitutional Amendments. See attached.
9. Loretta Holley: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Kimberly Hines
Position: Deputy TAC
Pay Rate: from \$36,826.90 to Tier 1: \$38,826.90
Salary Budget Area: 012-444-402
Physical/Drug: n/a
Start Date: 08/14/2023
10. Tim Gutierrez: Discuss and/or take appropriate action on updating the approved 2023 Budget for the Atascosa County Juvenile Detention Center position titles for Admin and JSO's:
Timothy Gutierrez - Major
Sharon Riggins – Captain
Ernest Perez – Lieutenant
(JSO III Currently) – Sergeant
(JSO II Currently) – Corporal
(JSO I Currently) – Officer
11. Tim Gutierrez: Discuss and or take appropriate action to correct the tier schedule for the Atascosa County Juvenile Detention Center. See below.
Tier 1 – Top (Max pay)
Tier 2 – Middle
Tier 3 – Bottom
12. Tim Gutierrez: Discuss and/or take appropriate action concerning personnel.
New Employee: Louis Garcia
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 039-400-562
Physical/Drug Testing: Pending
Start Date: 08/21/2023

New Employee: Rolando Martinez
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 139-400-403
Physical/Drug Testing: Pending
Start Date: 08/21/2023

New Employee: Trant Patrick Stark
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 139-400-403
Physical/Drug Testing: Pending
Start Date: 08/21/2023

Existing Employee: Sharon Riggins
Position: Captain
Pay Rate: \$58,000.00 Annually / \$4,833.33 Monthly
Salary Budget: 039-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Ernest Perez
Position: Lieutenant
Pay Rate: \$57,000.00 Annually / \$4,750.00 Monthly
Salary Budget: 039-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Brittanie McCracken
Position: Corporal
Pay Rate: \$49,000.00 Annually / \$4,083.33 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Selena Huerta
Position: Corporal
Pay Rate: \$49,000.00 Annually / \$4,083.33 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Vivian Leal
Position: Corporal
Pay Rate: \$49,000.00 Annually / \$4,083.33 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Octavio Avalos Jr.
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Patrick Guzman
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Kimberly Regalado
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Richel Santos
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Phillip Adcock II
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 139-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Xavier Bruins
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 139-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Keianna Flores
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 139-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Kenny Marin
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 039-400-562
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Ernesto Miranda
Position: Juvenile Supervision Officer (Tier III)
Pay Rate: \$43,250.00 Annually / \$3,604.16 Monthly
Salary Budget: 139-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Cassandra Rodriguez
Position: Facility Health Coordinator
Pay Rate: \$56,600.00 Annually / \$4,716.67 Monthly
Salary Budget: 039-400-569
Physical / Drug Testing: N/A
Start Date: 09/01/2023

13. Tim Gutierrez: Discuss and/or take appropriate action concerning the approval of existing employees title change to Sergeant.

Existing Employee: Octavio Avalos
Position: Sergeant
Pay Rate: \$53,550.00 Annually/ \$4,462.50 Monthly
Salary Budget: 039-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: Bryce McHazlett
Position: Sergeant
Pay Rate: \$53,550.00 Annually/ \$4,462.50 Monthly
Salary Budget: 039-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

Existing Employee: John Salinas
Position: Sergeant
Pay Rate: \$53,550.00 Annually/ \$4,462.50 Monthly
Salary Budget: 039-400-403
Physical / Drug Testing: N/A
Start Date: 09/01/2023

14. Devon Wilburn: Discuss and/or take appropriate action concerning:
Entering an Interlocal Agreement between the Cowboy Fellowship Church and the County of Atascosa. This will allow Atascosa County Fire Responder agencies to use the church facilities for first responder training along with the church continuing to be a Point of Dispensing (POD) Site for the county. See attached.
15. Sheriff Soward: Discuss and/or take appropriate action on the approval to purchase five Chevrolet Tahoe's from Caldwell Country Chevrolet using ARPA funds. Cost per unit is \$52,092.25, \$400.00 Buy Board Fee, for a total of \$260,861.25. To be delivered in late 2023. Budget line 012-487-644 See attached.
16. Sheriff Soward: Discuss and/or take appropriate action to accept and certify the donation received for Atascosa County Sheriff's Office in the amount of \$25,000.00 from the All Fired Up Benefit to purchase law enforcement equipment for the Sheriff's Office and amend the Atascosa County 2023 Budget to create the revenue account Donations 012-300-346 to receipt the funds and increase the Atascosa County 2023 Budget line item for expense account Law Enforcement 012-440-698 by the same amount.
17. Sheriff Soward: Discuss and/or take appropriate action concerning personnel:
New Employee: Michael Aaron Sorrow
Position: Deputy Sheriff
Pay Rate: Teir 2: \$52,988.57 annually; 171 flux; \$120.00 mo. uniform; \$175.00 holiday; 90-day County Prob.; 1 year Agency Prob.
Salary Budget Area: 012-440-410
Physical/Drug: pending
Start Date: 09/05/2023

New Employee: Javier Sandoval
Position: Corrections Officer
Pay Rate: Teir 2 \$46,217.00 annually; 171 fluctuating; \$120.00 mo.
Uniform; \$150.00 mo. holiday; 90-day County prob.; 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 08/24/2023

New Employee: Carlos Reyna Jr.
Position: Corrections Officer
Pay Rate: Tier 3 \$44,217.00 annually; 171 fluctuating; \$120.00 mo.
Uniform; \$150.00 mo. holiday; 90-day County prob.; 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: completed
Start Date: 08/14/2023 9:00 A.M

New Employee: DeAndre Campbell
Position: Corrections Officer
Pay Rate: Teir 3 \$44,217.00 annually; 171 fluctuating; \$120.00 mo.
Uniform; \$150.00 mo. holiday; 90-day County prob.; 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 08/28/2023

18. Britni Van Curan: Discuss and/or take appropriate action concerning approving a variance request for Vista Hills Subdivision unit 2 in PCT. 2. See attached.
19. Britni Van Curan: A. Discuss and/or take appropriate action concerning approval of the Hickory Acres Subdivision located on Hickory Ln. in PCT. 1. See attached.

B. Discuss and/or take appropriate action concerning approval of the Yeigh Family Acres Subdivision on Patton Road in PCT. 2. See attached.
20. Britni Van Curan: Discuss and/or take appropriate action concerning approval of the Wilkey Road Subdivision Correction Plat on Wilkey Rd. in PCT. 1. See attached.
21. Britni Van Curan: Discuss and/or take appropriate action concerning approval of the Somerset Ridge Subdivision on Stevens Road and Sanctuary Lane in PCT. 2. See attached.
22. Justin Vasquez: Discuss and/or take appropriate action concerning renewing Patron Access to Westlaw through Thomson Reuters for 3 years in the amount of \$580.27 per month. See attached.

23. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the July 2023 Treasurer's Report Order in the Pleasanton Express Newspaper and County website.
24. Theresa Carrasco: Discuss and/or take appropriate action concerning approval of Commissioners Court Minutes for June 2023
25. Comm. Perez: Discuss and/or take appropriate action concerning AEP Electric Company requesting approval from Atascosa County Commissioners Court to install a pole in the county ROW to serve new customers on County Road 327 in Atascosa County. No fees were collected. See attached.
26. Comm. Perez: Discuss and/or take appropriate action concerning a 12" lay flat waterline along the side of CR 343 for approximately 5,865 feet. A check in the amount of \$1,000.00 from Straitline Well Services LLC has been turned over to Atascosa County Treasurer. See attached.
27. Comm. Perez: Discuss and/or take appropriate action concerning personnel:
- New Employee: Abel Calvillo Jr.
Position: PCT. 3 Road Crew
Pay Rate: Teir 3; \$43,205.31 annually
Salary Budget Area: 023-400-402
Physical/Drug: completed
Start Date: 08/15/2023
- Existing Employee: Robert Sanchez
Position: PCT. 3 Road Crew
Pay Rate: Move to Tier 2: \$45,205.31 annually
Salary Budget Area: 023-400-402
Physical/Drug: n/a
Start Date: 09/01/2023
- Existing Employee: Marco Galindo
Position: PCT. 3 Road Crew
Pay Rate: Move to Tier 1: \$47,205.31 annually
Salary Budget Area: 023-400-402
Physical/Drug: n/a
Start Date: 09/01/2023
28. Comm. Riley: Discuss and/or take appropriate action concerning a permit to lay a 4" temporary water line along CR. 413 for 1.3 miles for EOG Resources Inc. A cashier's check for \$1,000.00 has been turned into the Atascosa County Treasurers office for this permit. See attached.

29. Tracy Barrera: Discuss and/or take appropriate action concerning the following **2023** budget line-item adjustments and / or budget amendments for the following: See attached.

DEPT: JP – PCT 1

Moving funds from: 012-426-684, Computer Software Expense, \$1,000.00

To: 012-426-610, Conference, \$1,000.00

DEPT: Court Expense

Moving funds from:

012-436-703, FEL 1st Degree (Out-of-Court), \$5,000.00

012-436-709, FEL Capital (Non-Death), \$6,000.00

012-436-833, Court Appointed ATTY 81st CVA, \$10,200.00

To:

012-436-732, State Jail Felony, \$12,400.00

012-436-734, MTR Felony, \$8,800.00

DEPT: Building and Yards

Moving funds from: 012-460-635, Repairs and Replacements, \$15,000.00

To: 012-460-698, Sanitary Landfill, \$15,000.00

DEPT: Miscellaneous/JP1/JP3

Moving funds from:

012-468-636, Contingency, \$500.00

To:

012-426-406, Magistration, \$250.00

012-430-406, Magistration, \$250.00

DEPT: Animal Control

Moving funds from: 012-478-502, Safety Equipment, \$1,500.00

To: 012-478-507, Laboratory Services, \$1,500.00

DEPT: PDO

Moving funds from: 012-488-637, Telephone / Data, \$16,239.00

To: 012-488-685, Computers/Printers/Scanners, \$16,239.00

DEPT: Juvenile Probation

Moving funds from: 067-400-645, Residential Services, \$1,300.00

To:

067-400-548, Counseling, \$600.00

067-400-610, Conference, \$700.00

30. Trent Rowell: Discuss and/or take appropriate action concerning personnel:
New Employee: Robbie Denson
Position: Secretary – Transfer from Auditor’s Office
Pay Rate: \$41,341.91 annually
Salary Budget Area: 012-404-402
Physical/Drug: n/a
Start Date: 08/14/2023
31. Judge Cude: Discuss and/or take appropriate action to approve the Public Safety Answering Point Services (PSAP) Interlocal Agreements for E9-1-1 required by the Commission on State Emergency Communications (CSEC). The Interlocal Agreement is effective September 1, 2023, to August 31, 2025. Direct the County Judge to sign the Alamo Area Council of Governments (AACOG) Routing Approval Form. See attached.

32. Judge Cude: **Update and/or take appropriate action concerning Judge, Commissioners, and Other County Elected Officials’ training course certifications, record any hours and certificates into Commissioners Court minutes and other documents not related to education needing to be filed in the court records.**

Commissioner Bowen has completed 13 hours of educational hours at the South Texas County Judges and Commissioners Association of Texas Conference in San Antonio on June 26, 2023, through June 29, 2023.

Commissioner Riley has completed 13 hours of educational hours at the South Texas County Judges and Commissioners Association of Texas Conference in San Antonio on June 26, 2023, through June 29, 2023.

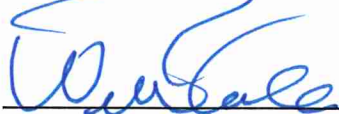
33. **EXECUTIVE SESSION**

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 and 551.0785 to discuss personnel and other matters with the County Attorney’s office.

34. **OPEN SESSION**

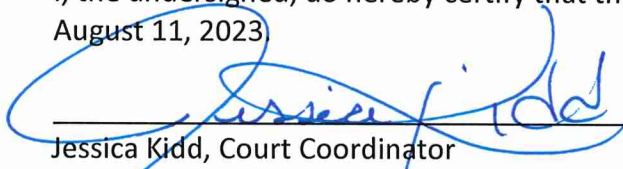
35. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

36. Judge Cude: Discuss, review and take action to accept and/or approve any invoices
Tracy Barrera and payroll.
37. Judge Cude: Discuss, review and take action on reports submitted.
Tracy Barrera:
38. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).**
The next Regular Commissioners Court Meeting is set Monday, August
28, 2023.
39. Judge Cude: Adjourn.



Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 9:00 a.m., on Friday,
August 11, 2023.



Jessica Kidd, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.